

Virginia Swimming, Inc.
Board Meeting
March 6, 2005
Minutes

Meeting called to order by Mary Turner at 1405.

Attendance: Walter Smith, Bill Geiszler, Lauren Fraley, Brian Pinkston, Michael Downs, Mary Turner, Jessica Simons, David Strider, Kevin Hogan, George Homewood, Jan Phillips, guest- Mary Scott Garrett

Motion made to approve January 8, 2005 minutes. Seconded. Approved.

1. **Vision 2008 Task Force Report:** implementation status. George would like to have board's ideas sent to him via email so that a report can be put together for presentation at the HOD meeting. All areas that have been taken care of will be addressed as well as a plan for the remainder of the report.
2. **Nominating Committee Report:** Jessica reported that the nominations have not been finalized. Slate of officers needs to be mailed 30 days prior to HOD meeting.
3. **2005 Sectionals Meet:** David reported. Still in need of some officials and help for hospitality. Most of the other items are falling into place. Question of internet access rose.
4. **Maxwell Medals and Awards Winner:** Mary Scott Garrett from Virginia. George presented award to Mary Scott.
5. **Incursion by PVS teams into VSI territory:** George reported. The new VSI team from Winchester is the one who started the question of incursion. It has been decided that the original desire to be a satellite team was not appropriate and they will be joining VSI. Legislation under the two National VP will be clarifying how to become a new club under United States Swimming. The wording is still being decided. Resolution of incursion is not completed, but we have made forward progress. The national level realizes the existence of the problem and is making progress toward correcting the issue.
6. **Ethics and Conflict of Interest Policy:** Distributed by George to the Board members. It will be put on the agenda of the HOD meeting for a vote to implement as a policy of VSI. **Motion made to include this new policy on the agenda for a HOD vote April 24 unless a board member dissents prior to 3/14. Seconded. Approved.**
7. **Privacy Policy:** Mary forwarded questions to National. Questioning what will be done about rosters and requested clarification. If this is to be part of the policies of USA Swimming then VSI will not need to adopt it as a policy. Nothing published on the VSI web site has come from registration information; therefore, we are not in violation. In the letter sent to teams with their sanction for a meet, Steve will include the Privacy Policy requirement of not publishing athlete ID numbers.

8. **2005 Zones:** Jessica reported. Difficulties identifying which VSI club high school swimmers belong to for observed meets. Jessica distributed a proposed policy for changes to the Zone Manual. 1st question: proposal for refund of monies once paid. "Fees once paid are not eligible for refund. The Board of Directors of Virginia Swimming may, at its' discretion, determine otherwise." **Motion made to accept this policy as written and for vote before the HOD in April.**
Seconded. Discussion as to where the policy should be included in the Zones manual. It will be placed with the travel arrangements and exchange of monies.
Approved. 2nd question: A. Any athlete who has competed in an individual event at an USA Swimming National Championship, The US Open, A USA Swimming Trials Class meet, or any Eastern Zones Speedo Sectional Championship Meet is not eligible to enter this meet. B. Any athlete 13 and over who has achieved an Eastern Zone Sectional qualifying time in an individual event (but has not competed in any individual event at any of the above mentioned meets), may not enter the event for which they have a Sectional qualifying time, or compete in a relay for that stroke and distance at this meet (nor may their time be used to enter an LSC relay for that stroke and distance). C. Athletes aged 12 years and younger who have achieved an Eastern Zone Sectional qualifying time in an individual event (but have not competed in any individual event at any of the above mentioned meets) may enter and swim the event for which they have a Sectional qualifying time at this meet. **Motion made to accept 2nd question.**
Seconded. Discussion followed. This is to clarify the qualifications. Discussed to add a line that "the policy of the Eastern Zone will supercede the policy of VSI". **Motion amended to include superceding of Eastern Zone policy.**
Approved as amended. All other arrangements for travel to Zones have been taken care of by Pam Parrish.
9. **Coach Representative Elections:** There are 2 coaches running. George Massey missed the time frame to respond with his intent; therefore, his name is not on the ballot. The VSI bylaws do not allow for write-in candidates. Discussion followed to move the coaches' rep election to the same time that the athlete rep election is held. It is unknown how the coaches' elections came to be a mail-in election.
10. **Athlete Rep Elections:** There are currently no nominees. Description of position sent to all coaches by Louise. George Massey sent out a correction of the minimum via email to the coaches. The position was also posted on the web site. Nominations will be taken from the floor at Senior Champs on Friday morning.
11. **Legislation or other items for April 24 HOD meeting:** Mary outlined fees of Virginia Swimming for meet entries. Most other LSCs who responded to George's survey charge double the individual fee for relays, not 4 X the individual fee as Virginia charges. Fee increases were requested for all championship meets with the exception of b/c champs hosted by CCA. Fees are related to number of splashes and facility costs. **Motion made to change the fee structure: (Mary will send correct numbers)** **Seconded.** Discussion followed to keep the 5-tiered structure that is currently in place and increase the entry fees for age group meets to \$3 per event for non championship meets and \$4 for

championship meets. Relays are to stay as they currently are charged. Senior meets will also increase \$1 per individual event for nonchampionship meets (\$4) and increase to \$5 per individual for senior championships meets. Relays will stay at \$18 for senior championships and be \$14 for Age group championships.

Motion approved. Next item discussed included a proposal to change rebates for teams who are negligent on the return of the request for meet invitations. If VSI does not act in a timely fashion with sanction requests then the rebate is favorable to the teams. Seconded. Discussion followed. **Vote did not support the motion. Motion made to impose a \$10 per day fee for every day that the meet invitation is delayed beyond 45 days in advance of the meet. This amount is due when the meet report is turned in to VSI. Seconded.** Discussion followed. Amended to be \$10 per day late for the first 7 days late and then \$20 per day for each day late there after. No further discussion. **Motion approved.**

12. **Budget:** Bill has not spoken with the finance chairman and there currently is not a proposal for the budget. The budget does not need to be mailed 30 days in advance of the HOD meeting. It can be presented at the meeting.
13. **Eastern Zone meeting:** Lauren, Brian, Jessica, Mary, James and George will be in attendance.
14. **Rebates for approved meets:** Mary's interpretation of the policy states that the Burger King Meet should pay rebates as an approved meet. This is the correct interpretation based on the board discussion.
15. **Senior Champs Entries:** Question about when Typhoon sent in their meet entries. They typed an incorrect address and the entries never arrived. The assumption is that the entry attempt was on time and no late fee will be imposed.
16. **Swimposium:** Mary Scott Garrett reported that it will happen. It will be sanctioned by USA Swimming. Looking at including a swimmers' clinic, officials' clinic, adding a masters' component and possibly a coaches' component. Dates are Sept. 24 and 25 at the Holiday Inn Koger Center.
17. **Legislative proposals for USA Swimming Consideration:** George will assure that a definition of a "club in an LSC" is submitted before USA Swimming. David will look at safety issue of coaches having swimmers in 2 different pools in the same venue.
18. **ASCA Age Group Coach of the Year Award:** request made that each LSC pay to send the winner to the ASCA Convention. The Convention location is unknown at this time; length of convention is approximately 4-5 days. Motion made for VSI to cover the cost of the airfare, hotel cost, and registration fees. The process for choosing the ASCA Age Group Coach of the Year will be in keeping with VSI's process for choosing VSI Age Group Coach of the Year. This will be a sole recipient. Seconded. Approved.
19. **Meet Reports:**
 - Reports are arriving late or not at all
 - Results report is not being sent to Louise; there is some confusion about where the results need to be sent
 - Registration report requirement to be sent Tuesday prior to the meet is not being sent

- Steve working on an on-line report card for meet reports
20. **Disability swimming meets entry policy:** question about disabled swimmers qualifying for championship meet entries. Lee is working on a policy.
21. **Reports/Committee Requests:**
- **Technical Planning-** Mary reporting for Steve. Schedule format distributed. Bids requested for next year on April 8. Motion made to accept the template submitted by Steve as submitted and dated 3/1/05. Seconded. Approved. (ask Steve to email the schedule to be included in the minutes) Steve would like to have a short education session on the difference between “approved, sanctioned, and observed meets”. Mary and Steve will put together fact sheets for HOD.
 - **Motion made by Mary to correct VSI’s error regarding the championship template that caused the host team CCA to incorrectly charge \$1 less than the amount they were allowed to charge. VSI will correct the error by rebating the \$1 per relay. Seconded. Approved.**
 - **Illegal entry by Typhoon:** Kevin reported events. Discussion followed. **Recommendation is to wave the fee. Seconded.** Discussion stated that this is in keeping with what past practice has been. **Approved. Not a unanimous decision.** Second instance occurred when a swimmer swam the same event twice in 2 different heats. **Motion made to fine the club \$50 for the swimmer swimming the event twice as an act of poor sportsmanship and dishonesty. Seconded. No discussion. Approved.** When fine is imposed, the right to appeal must be made available.
 - Bill reported that our equipment debt with CTS is clear.

There being no further business to come before the board, the meeting was adjourned at 1804.

George called an executive session: Present were George, Mary, Bill, Lauren, and Jan. See addendum for discussion.